**Format for sending Proposal for setting up Van Dhan Vikas Kendra**

**Under Convergence with DAY - NRLM**

From:

To

MD

TRIFED

New Delhi

Letter No…………………… Dated…………..

**Subject: Proposal for the Establishment of -VDVKs in the State of …………**

Dear Sir,

For the **VDVK Formation**, please find enclosed herewith proposal for the state of ………………….., ------- number of proposals in respect of Van Dhan Vikas Kendra proposed.

The summary of the proposal is as following:

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Sl. No.** | **District** | **Block** | **Village/Habitation** | **Name of the -VDVK** | **No of Members** | **Farm/Non-Farm Activity with value added product** | **Amount in lakhs (@ Rs 5000 per Beneficiary)** | **Details** |
| **1** |  |  |  | **VDVK1** |  | **MFP-Tamarind** |  | **Enclosed in the AnnexureA (VDVK-1)** |
| **2** |  |  |  | **VDVK-2** |  |  |  | **Annexure A (VDVK-2)** |
| **3** |  |  |  |  |  |  |  |  **Annexure A (VDVK-3)** |

2. The fund flow mechanism in the state would be as under:

(TRIFED to SND/SIA to District to VDVK)

3. This proposal has been duly received from SIA and approved by the Regional Officer, TRIFED.

4. State Nodal Department, SIA and RM TRIFED has satisfied himself of compliance with the following requirements:

1. The VDVK is located within /proximity of Tribal habitation
2. No of beneficiaries are upto 300.
3. 70 % of the beneficiaries of VDVK are Tribals.
4. The amount demanded has been verified
5. All the beneficiaries are living in the habitation.
6. A resolution has been passed for forming the VDVK (Annexure-B)
7. SHG member list, MFP mapping and viability plan prepared by SIA has been verified and approved.
8. The activities planned under the VDVK do not infringe prevalent forest law and FRA Act.

5. SND & DAY NRLM will follow all the guidelines issued by TRIFED, Ministry of Tribal Affairs and will ensure update data on VDIS Portal, timely submission of reports sought, fund utilised, produce record, facilitate visit from officers from TRIFED and GOI.

**For SND/SIA**

**Name:**

**Designation:**

**Signature:**

**Proposal for VANDHAN Kendra for District \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, State\_\_\_\_\_\_\_\_\_\_\_\_\_ Annexure-A (VDVK-1)**

**1. Details of Village/Habitation**

|  |
| --- |
| **Proposal for the state of** |
| **S.No** | **Block** | **Gram Panchayayt** | **Villages** | **Village Pin** | **LGD Code** | **Village Population** | **Tribal-Population** |
|   |   |   |   |   |   |   |   |

**2. Details of VDVK and SHG Members**

| **1** | **2** | **3** | **4** | **5** | **6** | **7** | **8** | **9** |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **S.NO** | **Name of Beneficiary** | **Father/Husband's Name** | **Gender(M/F)** | **Age** | **Aadhar Number** | **Name of Tribal Tribe** | **Name of other SHG of which member** | **Bank account details** |
| SHG: 1Name of SHG, Gram Panchayat, Village Bank account number of SHG |
| 1 |   |   |   |   |   |   |  |  |
| 2 |   |   |   |   |   |   |  |  |
| 3 |   |   |  |  |   |   |  |  |
| 4 |   |   |   |   |   |   |  |  |
| 5 |   |   |   |   |   |   |  |  |
| 6 |   |   |   |   |   |   |  |  |
| 7 |   |   |   |   |   |   |  |  |
| 8 |   |   |   |   |   |   |  |  |
| 9 |   |   |   |   |   |   |  |  |
| 10 |   |   |   |   |   |   |  |  |
| SHG:2: Name of SHG, Gram Panchayat, Village Bank account number of SHG |
| 1 |   |   |   |   |   |   |  |  |
| 2 |   |   |   |   |   |   |  |  |
| 3 |   |   |  |  |   |   |  |  |
| 4 |   |   |   |   |   |   |  |  |
| 5 |   |   |   |   |   |   |  |  |
| 6 |   |   |   |   |   |   |  |  |
| 7 |   |   |   |   |   |   |  |  |
| 8 |   |   |   |   |   |   |  |  |
| 9 |   |   |   |   |   |   |  |  |
| 10 |   |   |   |   |   |   |  |  |
| 15 |  |  |  |  |  |  |  |  |
| SHG:3 |
| 1 |   |   |   |   |   |   |  |  |
| 2 |   |   |   |   |   |   |  |  |
| 3 |   |   |  |  |   |   |  |  |
| 4 |   |   |   |   |   |   |  |  |
| 5 |   |   |   |   |   |   |  |  |
| 6 |   |   |   |   |   |   |  |  |
| 7 |   |   |   |   |   |   |  |  |
| 8 |   |   |   |   |   |   |  |  |
| 9 |   |   |   |   |   |   |  |  |
| 10 |   |   |   |   |   |   |  |  |
| 25 |  |  |  |  |  |  |  |  |
| Total |  |  |  |  |  |  |  |  |

**3. Resource Mapping of VDVK**

|  |  |  |  |
| --- | --- | --- | --- |
| Availability of MFP/Agri/Medicinal plants/ floriculture/etc. for value-addition |  |  |  |
|   | MFP | Agriculture | Sericulture |
| Name of Village | Name of Commodity/Item | Qty (MTs)/Nos | Name of Commodity/Item | Qty (MTs)/Nos | Name of Commodity/Item | Qty (MTs)/Nos |
|   |   |   |   |   |   |   |
|   |   |   |   |   |   |   |
|   |   |   |   |   |   |   |
|   |   |   |   |   |   |   |

1. The VDVK is located with in /proximity of Tribal habitation
2. No of beneficiaries are upto 300.
3. The amount demanded has been verified
4. 70% of the beneficiaries are Tribals.
5. All the beneficiaries are residents of the habitation/village being mapped for VDVK
6. A resolution has been passed for forming the VDVK by the Group (copy enclosed)
7. SHG member list, MFP mapping and viability plan have been

Name of the person

Designation

Organisation

Date

Name of the person

Designation: RO-TRIFED

Organisation

Date

Remarks

**Annexure-B**

**Resolution passed for forming the -VDVK**

We the-------- members of -------VDVK, resident of --------------village, ---------------hereby affirm that

we have decided through meeting held on ------date have decided to form SHG1------named, SHG2, SHG3, SHG4 which would be part of VDVK.

We affirm that the guidelines of Pradhan Mantri Jan Man Yojna and Pradhan Mantri Van Dhan Karyakram have been explained to us.

We affirm that the funds transferred to the bank account of VDVK will be utilised as per the guidelines of Vandhan Karyakram.

We affirm that the machinery and tools provided to the VDVK will be used collectively.

We affirm that we will attend all trainings and program conducted by the Implementing agency.

We affirm that the profits generated from the activities will be shared amongst members of the VDVK

We affirm that the bank account opened in the name of VDVK will be used solely for the purpose of activities conducted under the Vandhan Karyakram.

We affirm that the members will take all steps to protect forest and will not harm the forest and follow the instructions given by the forest department and the Implementing agency.

We affirm that all issues will be resolved peacefully through Gram Sabha.

We affirm that we have chosen a committee of 5 members of which minimum 3 members will be female members.

We affirm that we will ensure that quality of products will be maintained as per Food Safety and Standards Authority of India.

We affirm that we will submit all details regarding utilization of funds

 Signed by Committee members

Name 1

Name 2

Name 3

Name 4

Name 5