

**MASTER DATA TO BE COLLECTED FROM THE PLIS FOR MIS/MONITORING
by the CNA**

1) PLI Details

- a) Name of PLI*:
- b) PLI code*:
- c) Category of PLI (Bank/HFC/others) *:

2) Borrower Details

- a) Name of borrower (Should be same as Name in Housing Loan Account No)*
- b) PAN Card No:
- c) Address of borrower: (House/Flat/Door No, Name of Street, City/Village, District, State, Pincode)
- d) Mobile No. of borrower:
- e) Household Category: EWS/LIG
- f) Household Annual Income (INR):
- g) Religion [Hindu-01, Muslim-02, Christian-03, Sikh-04, Jainism-05, Buddhism- 06, Zoroastrianism-07, Others - 08]*
- h) Caste [General-01, SC-02, ST-03, OBC-04]*
- i) Preference Category: Person with Disability-01, Manual Scavenger-02, Widow-03 and Others-04 (Pl. specify)*
- j) Sex: Male/Female/Transgender*:
- k) Unique Identification (Aadhaar/Voter's card/PAN card/ Passport/ Any other Unique Number or a certificate of house ownership from Revenue Authority of beneficiary's native districtetc*) :

3) Co-Borrower Details

- a) Name of Co-Borrower (Should be same as Name in Housing Loan Account No)*
- b) PAN Card No:
- c) Sex: Male/Female/Transgender*:
- d) Unique Identification (Aadhaar/Voter's card/PAN card/ Passport/ Any other Unique Number or a certificate of house ownership from Revenue Authority of beneficiary's native district etc *) :

4) Number of adult dependents (upto 4): Name of Dependent alongwith Unique Identification (Aadhaar/Voter's card/PAN card/ Passport/ Any other Unique Number or a certificate of house ownership from Revenue Authority of beneficiary's native district etc *)

5) Property type* (01-Flat; 02-Independent house)

6) Type of House: New (01); Re-purchased (02); Existing (03)

7) Carpet area of house(in sqmtrs) * [put √]

- Upto 30 sqmtrs
- Upto 60 sqmtrs
- More than 60 sqmtrs

8) Complete postal address of property with PIN code* (House/Flat/Door No, Name of Street, City/Village, District, State, Pincode)

9) Ownership mode (only in case of enhancement). Whether

- Self owned
- Inherited

10) Loan Amount Sanctioned (In Rs)*

11) Housing Loan Account Number*

12) Purpose of loan * (For purchase-01/Construction-02/Extension-03/Repair-04):

13) Tenure of loan including Moratorium Period (in months)*:

14) Housing loan interest*:

15) Moratorium period if any* (in months):

16) Repayment start date [DD/MM/YYYY]*

17) Subsidy Claim Number [Single Installment – 00, Multiple Installments – Respective Number]

i) Loan Amount Disbursed for this Claim (In Rs)*

ii) Loan Amount Disbursed Date (DD/MM/YYYY)*

iii) Subsidy Claim Number (00 Single instalment, Multiple Instalment (Respective Number)*

iv) Interest Subsidy Amount Claimed*

v) NPV of the subsidy

vi) Date of credit of subsidy DD MM YYYY format

18) Cumulative Amount of subsidy credited

(as subsidy is to be credited in instalments in proportion to the loan disbursed)

19) Source of the application (Whether direct/ULB or Govt. designated agency /NGO/Developers) *:

20) Whether trunk and line infrastructure is existing or being provisioned*

i) Water Supply (Yes/No)

ii) Electricity Supply (Yes/No)

ii) Drainage/Sanitation (Yes/No)

* Mandatory Fields

Memorandum of Agreement (MoA)

THIS AGREEMENT is made on this _____ day of _____ (month), 201__ (year) between the Government of India, through the Ministry of Housing and Urban Poverty Alleviation, hereafter referred to as First Party;

AND

The State/UT Government of _____ (name of the State/UT) through its Hon'ble Governor/Administrator, hereafter referred to as Second Party;

WHEREAS, the Second Party shall participate with the First Party, for carrying out its responsibilities under the Housing for All Mission (HFA);

AND WHEREAS the First Party and the Second Party have agreed to abide by the 'Scheme Guidelines' of HFA, issued by the First Party;

AND WHEREAS the Second Party has agreed to implement the mandatory conditions as prescribed in the 'Scheme Guidelines' of HFA, issued by the First Party, as per agreed timelines, as indicated in detail at Annexure 'A';

AND WHEREAS the First Party has considered the documents mentioned in Annexure 'A' and found them consistent with the goals and objectives of HFA.

NOW THE PARTIES WITNESSED as follows:

- 1.** That the First Party shall release its share of central financial support as per the 'Scheme Guidelines' of HFA, issued by the First Party, upon signing of this Memorandum of Agreement (MoA).
- 2.** That the Second Party shall abide by its share of financial support as per the 'Scheme Guidelines' issued by the First Party.
- 3.** That the First Party shall not bear any escalation to the project cost due to any delays in execution or otherwise, and shall be borne by the Second Party.
- 4.** That the Second Party shall set-up the 'Administration and Implementation Structure' as necessary to implement HFA.
- 5.** That the Second Party shall comply with 'Monitoring and Evaluation' mechanisms and procedures as specified in the 'Scheme Guidelines' of HFA issued by the First Party.
- 6.** That the Parties to the agreement further covenant that in case of a dispute between the parties the matter will be resolved through mutual discussion.
- 7.** That in case there is any delay in the implementation of the mandatory conditions or submission of any periodic reports etc. by the Second Party, due to the circumstances beyond the control of Second Party i.e. Force Majeure, the decision on the matter of extension of time

for the implementation of the goals and objectives of HFA shall be at the discretion of the First Party.

8. That in case of any breach regarding the terms and conditions of HFA, the First Party shall be entitled to withhold subsequent installments of the grant.

IN WITNESS THEREOF, all the parties have signed on these presents of Memorandum of Agreement in the presence of witnesses.

SIGNATORIES:

1. For Government of India through the
Ministry of Housing and Urban Poverty
Alleviation (First Party)

2. For Government of (Name of State/UT)
(Second Party)

WITNESSES:

1. _____

2. _____

Mandatory Conditions

Sl. No.	Conditions (Either through Executive Order/Notification/Legislation)	Specify the timeline (YY – YY)*
1.	State/UTs shall remove the requirement of separate Non Agricultural (NA) Permission in case land falls in the residential zone earmarked in the Master Plan of city/town.	
2.	States/UTs shall prepare/amend the Master Plans earmarking land for Affordable Housing.	
3.	State/UTs shall put in place a single-window- time bound clearance system for layout approvals and building permissions.	
4.	States/UTs shall adopt pre-approved building permission and layout approval system for EWS/LIG housing or exempt approval below certain built up area /plot area.	
5.	States/UTs shall legislate or amend existing rent laws on the lines of the Model Tenancy Act circulated by the First Party.	
6.	States/UTs shall provide additional Floor Area Ratio (FAR)/Floor Space Index (FSI)/ Transferable Development Rights (TDR) and relax density norms, for slum redevelopment and low cost housing.	

* Timeline should be within the Mission period i.e. by 2022.

HOUSING FOR ALL BY 2022 (HFA)

FORMAT A: INFORMATION OF BENEFICIARY BEING COVERED UNDER
SLUM REHABILITATION

1. Name of head of the family

2. Sex [Male: 01, Female: 02, Transgender:03]

3. Father's name

4. Age of head of the family

5. Present Address and Contact Details

i. House No.

ii. Name of the Slum

iii. City

iv. Mobile No.

6. Permanent Address

i. House/Flat/Door No.

ii. Name of the Street

iii. City/ Village

iv. District, State

7. Aadhaar Card Number, if not available

**Voter ID Card/Any other unique identification number
or a certificate of house ownership from Revenue Authority of beneficiary's native
district**

8. Number & age of family members

Relationship to Head of the Family	Gender	Age	Aadhaar card /Voter ID Card/Any other unique identification number or a certificate of house ownership from Revenue Authority of beneficiary's native district

9. Religion
[Hindu-01, Muslim-02, Christian-03, Sikh-04, Jainism-05, Buddhism- 06, Zoroastrianism-07, others (specify)-08]

10. Caste
[General-01, SC-02, ST-03, OBC-04]

11. Whether Person with Disability(Yes/No)

12. Marital Status[Married-01, Unmarried-02, Single Woman/Widow-03]

13. Whether the family owns any house/ residential land anywhere in India (Yes/No)

a. If yes, then location details (Locality/ City/ State)

b. If yes, then extent of land in Sq.mtrs

14. Ownership details of existing house
[Own – 01, Rent – 02, Otherwise – 03]

15. Average monthly income of household (in Rs.)

Signature/Thumb Impression of Head of Household

Signature of representative of ULB in-charge of above information

FORMAT B - REQUIRED INFORMATION OF BENEFICIARY*

1. Name of head of the family

2. Sex [Male: 01, Female: 02, Transgender:03]

3. Father's name

4. Age of head of the family

5. Present Address

i. House/Flat/Door No.

ii. Name of the Street

iii. City

iv. Mobile No.

6. Permanent Address

i. House/Flat/Door No.

ii. Name of the Street

iii. City/ Village

iv. District, State

7. Ownership details of existing house
[Own – 01, Rent – 02, Otherwise – 03]

8. Type of the house based on roof type
[Pucca (CC & Stone Slab)-01, Semi-Pucca (Asbestos/ Steel Sheet, Tiled)-02, Katcha (Grass/thatched, Tarpaulin, Wooden)-03]

9. Number of rooms in the dwelling unit excluding kitchen

10. Aadhaar Card Number, if not available
Voter ID Card/Any other unique identification number or a certificate of house ownership from Revenue Authority of beneficiary's native district

11. Number & age of family members

Relationship to Head of the Family	Gender	Age	Aadhaar card /Voter ID Card/Any other unique identification number or a certificate of house ownership from Revenue Authority of beneficiary's native district

12. Religion
[Hindu-01, Muslim-02, Christian-03, Sikh-04, Jainism-05, Buddhism- 06, Zoroastrianism-07, others (specify)-08]

13. Caste
[General-01, SC-02, ST-03, OBC-04]

14. Bank Details
a. Bank account number
b. Name of the Bank & Branch
c. IFSC Code of Bank

15. Number of Years of Stay in this Town/City

[0 to 1 year -01, 1 to 3 years- 02, 3 to 5 years- 03, More than 5 years-04]

16. Size of existing dwelling unit (Carpet area in square meters)

17. Whether Person with Disability(Yes/No)

18. Marital Status[Married-01, Unmarried-02, Single woman/Widow-03]

19. Whether the family owns any house/ residential land anywhere in India (Yes/No)

a. If yes, then location details
(Locality/City/State)

b. If yes, then extent of land in Sq.mtrs

20. Employment Status

(Self Employed – 01, Salaried – 02, Regular Wage – 03, Labour – 04, Other – 05)

21. Average monthly income of household (in Rs.)

22. Does the family have a BPL Card (Yes / No)

a. If yes, Provide BPL Card No

23. Housing requirement of family

(New House – 01, Enhancement – 02)

24. In case of enhancement, please specify enhancement required

[One room/Kitchen/Bath/Toilet or combination of these]

25. Preferred component of Mission under which beneficiary need assistance under HFA

i. Credit linked subsidy - 01

ii. Affordable Housing in Partnership - 02

iii. ~~Self construction~~Beneficary-led individual house construction/enhancement- 03

26. Abridged Houelist TIN (from SECC)

(If assistance under Beneficiary-led individual house construction/enhancement)

Signature/Thumb Impression of Head of Household

Note: * Same format shall be used for ineligible slum dwellers and beneficiary of those slums, which have not been considered for slum redevelopment through Private Participation as per process flow chart of HFAPoA at page No.17 of the "Housing for All" Scheme guidelines.

Signature of representative of ULB in-charge of above information

Formats for Housing for All Plan of Action

I. Slum-wise Intervention strategies for Tenable Slums

Name of the Slum	Area of the Slum in sq.mts	Total No. of Slum Households as per*	Eligible Slum Households	Whether 'in-situ' redevelopment with Private Participation	Required Area for in-situ Redevelopment in Sq.mts	FSI/FAR		Name of other slum if proposed for resettlement in this slum	Proposed Year of Intervention
						Existing	Proposed		

Note: * Please mention source of data

II. Slum-wise Intervention strategies for Untenable Slums

Name of the Slum	Area of the Slum in sq.mtrs	Total No. of Slum Households as per*	Proposed Development Strategy i. Affordable Housing Project (AHP) ii. Credit Linked Subsidy Scheme (CLSS) iii. Beneficiary Led Construction iv. Clubbing with other Tenable Slums**	Proposed Year of Intervention

Note: * Please mention source of data

** Please mention (i), (ii), (iii) or (iv) as per the case or combination thereof

III. Year-wise Proposed Interventions in Slums

Year	Number of Beneficiaries and Central Assistance Required (Rs. in Crores)													
	Redevelopment through Private Participation			Beneficiary-led Construction			Credit Linked Subsidy			Affordable Housing in Partnership			Total	
	No. of Slums	No. of Beneficiaries	Amount	No. of Slums	No. of Beneficiaries	Amount	No. of Slums	No. of Beneficiaries	Amount	No. of Slums	No. of Beneficiaries	Amount	No. of Beneficiaries	Amount
2015-16														
2016-17														
2017-18														
2018-19														
2019-20														
2020-21														
2021-22														
Total														

IV. Year-wise Proposed Interventions for Other Urban Poor based on demand survey

Year	Number of Beneficiaries and Central Assistance Required (Rs. in Crores)							
	Beneficiary-led Construction		Credit Linked Subsidy		Affordable Housing in Partnership		Total	
	No. of Beneficiaries	Amount	No. of Beneficiaries	Amount	No. of Beneficiaries	Amount	No. of Beneficiaries	Amount
2015-16								
2016-17								
2017-18								
2018-19								
2019-20								
2020-21								
2021-22								
Total								

V. Year-wise targets under different components

Interventions		Number of Beneficiaries and Central Assistance Required (Rs. in Crores)														Total	
		2015-16		2016-17		2017-18		2018-19		2019-20		2020-21		2021-22			
		No.	Amount	No.	Amount	No.	Amount	No.	Amount	No.	Amount	No.	Amount	No.	Amount	No.	Amount
Redevelopment through Private Participation	Slums																
Subsidy for beneficiary-led/ improvement of existing house	Slums																
	Non-Slums																
Credit linked subsidy to individual beneficiaries	Slums																
	Non-Slums																
Affordable Housing in Partnership (AHP)	Slums																
	Non-Slums																
Total																	

Signature
(State Level Nodal Officer)

Signature
(Secretary/Principal Secretary, Concerned Department)

Annexure 6
(Para 8.6 & Para 14.4 of the Guidelines)

Summary Sheet for Annual Implementation Plan (AIP) for the year ** _____

Admissible Components	Target for Year*	Achievement for Year*	Target for Year**	Remaining Targets as per HFAPoA
A. Beneficiary-led Construction				
• New Houses				
• Enhancement				
• <i>Sub Total (A)</i>				
B. In-Situ Slum Rehabilitation with Participation of Private Sector				
• Number of Slums				
• Number of Households (B)				
C. Affordable Housing in Partnership (EWS Category) (C)				
D. Credit linked subsidy				
• EWS Households				
• LIG Households				
• <i>Sub Total (D)</i>				
E. Total (A+B+C+D)				

Note: * The year preceding to the year of this AIP
****** The year for which Annual Implementation Plan has been prepared

I. Subsidy for Beneficiary-led Individual House Construction or Enhancement

Beneficiary-led Individual House Construction or Enhancement in Slums & Non – Slum Areas									
Year *	No. of Beneficiaries		Resource Mobilization (Rs. in Crores)						
	New Housing	Enhancement of existing House	New Housing	Enhancement of existing housing	Total Cost	Central Share	State share	Beneficiary Share	ULB share (if applicable)
2015-16									
2016-17									
2017-18									
2018-19									
2019-20									
2020-21									
2021-22									
Total									

Note: * Please fill the projected figures for the year for which AIP is proposed and actual figures of achievement for preceding years

II. Slum Rehabilitation of Slum Dwellers with Participation of Private Sector

Slum Rehabilitation through Participation of Private Sector							
Year *	No. of Slums	No. of Beneficiaries	Resource Mobilization (Rs. in Crores)				
			Total Cost	Central Share	State share	Beneficiary Share	ULB share (if applicable)
2015-16							
2016-17							
2017-18							
2018-19							
2019-20							
2020-21							
2021-22							
Total							

Note: * Please fill the projected figures for the year for which AIP is proposed and actual figures of achievement for preceding years

III. Affordable Housing in Partnership with Public & Private sectors

Affordable Housing in Partnership with Public & Private Sectors						
Year *	Number of Projects	No. of Beneficiaries	Resource Mobilization (Rs. in Crores)			
			Total Project Cost (AHP)	Central Share	State Share	ULB Share (if applicable)
2015-16						
2016-17						
2017-18						
2018-19						
2019-20						
2020-21						
2021-22						
Total						

Note: * Please fill the projected figures for the year for which AIP is proposed and actual figures of achievement for preceding years

IV. Affordable Housing for Weaker Section through Credit Linked Subsidy

Affordable Housing through Credit Linked Subsidy							
Year *	Credit Link Subsidy Availed for	Number of Beneficiaries Availed Loan		Resource Mobilization (Rs. in Crores)			
				Estimated Loan		Estimated Interest Subsidy Availed	
		EWS	LIG	EWS	LIG	EWS	LIG
2015-16	New Housing						
	Enhancement (Existing Housing)						
2016-17	New Housing						
	Enhancement (Existing Housing)						
2017-18	New Housing						
	Enhancement (Existing Housing)						
2018-19	New Housing						
	Enhancement (Existing Housing)						
2019-20	New Housing						
	Enhancement (Existing Housing)						
2020-21	New Housing						
	Enhancement (Existing Housing)						
2021-22	New Housing						
	Enhancement (Existing Housing)						
	Total						

Note: * Please fill the projected figures for the year for which AIP is proposed and actual figures of achievement for preceding years

Signature
(State Level Nodal Officer)

Signature
(Secretary/Principal Secretary, Concerned Department)

Format for 'In-situ' Slum Redevelopment projects with Private Partner

1.	Name of the State	:						
2.	Name of the City	:						
3.	Name of Slum	:						
4.	Project Name	:						
5.	Project Code *	:						
6.	State Level Nodal Agency	:						
7.	Implementing Agency (Urban Local Body/ Development Authority/ Housing Board/ Urban Improvement Trust/ Designated Slum Rehabilitation Agency/ Private agency/ Developer)	:						
8.	Date of approval by State Level Sanctioning and Monitoring Committee (SLSMC)	:						
9.	Project Cost (Rs. In Lakhs)	:						
10.	Project Duration (In months)	:						
11.	i) Status of slum (Please write: 1 if notified, 2 if recognised and 3 if identified)	:						
	ii) Total Slum area (Sq.m.)	:						
	iii) Area under slum rehabilitation (Sq.m.)	:						
	iv) Slum Population							
12.	No. of existing slum households	:	Gen	SC	ST	OBC	Total	Minority
13.	No. of eligible slum households	:						
14.	No. of houses Proposed (slum rehabilitation only) with carpet area	:						
15.	Whether beneficiary have been selected as per PMAY guidelines? (Yes/No)							
16.	Whether private partner has been selected through open competitive bidding? If yes, date of bidding	:						
17.	Incentives to Private Partner	:						
	i) Existing FSI in the area	:						
	ii) FSI provided in the project	:						
	iii) Other Incentives, if any	:						
18.	i) GoI grant required (Rs. 1.0 lakh per eligible slum dweller) (Rs. In Lakhs)	:						
	ii) State grant, if any (Rs. In Lakhs)	:						
	iii) ULB grant, if any (Rs. In Lakhs)	:						
	iv) Beneficiary Share (Rs. In Lakhs)	:						
	v) Total (Rs. In Lakhs)	:						
19.	Whether technical specification/dwelling unit design for housing have been ensured as per Indian Standards/NBC/ State norms?	:						
20.	Type of Temporary arrangement for beneficiaries during construction period provided in the project (Rent / Transit Shelter)	:						
21.	Whether trunk infrastructure is existing or is being provided through AMRUT or any other scheme? (Yes/No)							

22.	Whether the provision of Civic infrastructure has been made as per applicable State norms/CPHEEO/IS Code/NBC? i) Water Supply (Yes/No) ii) Sewerage (Yes/No) iii) Road (Yes/No) iv) Storm Water Drain (Yes/No) v) External Electrification (Yes/No) vi) Solid Waste Management (Yes/No) vii) Any other, specify viii) In case, any infrastructure has not been proposed, reasons thereof	:	
23.	Whether disaster (earthquake, flood, cyclone, landslide etc.) resistant features have been adopted in concept, design and implementation of the project?	:	
24.	Whether Quality Assurance is part of the Project, if not, how it is proposed to be ensured?	:	
25.	Whether O&M is part of Project, if yes, for how many years?	:	
26.	Whether encumbrance free land is available for the project or not ?	:	
27.	Whether any innovative/cost effective/Green technology adopted in the project?	:	
28.	Comments of SLAC after techno economic appraisal of DPR	:	
29.	Project brief including any other information ULB/State would like to furnish	:	

*State will give code number to each project sanctioned under HFA as 'ABCDEFGHIJKLM' (Where, 'AB' is State Code as per census, 'CDEFGH' is City Code as per census, 'IJ' is running number of project of the city and 'K' is project component code i.e. 'K' will be 1 - for In-situ slum development, 2- for Relocation, 3 – for AHPand 4 – for Beneficiary Led Construction or enhancement), 'L' will be N-for New, R – for Revised, 'M' will be running number which will be 0 for new and 1 and so on for revisions

It is hereby confirmed that State/UT and ULB have checked all the beneficiaries as per guidelines of HFA. It is also submitted that no beneficiary has been selected for more than one benefit under the Mission including Credit Linked Subsidy Scheme (CLSS) component of the Mission.

Consolidated information of all slums being redeveloped with use of Mission grants is enclosed.

Signature
(State Level Nodal Officer)

Signature
(Secretary/Principal Secretary, Concerned Department)

**Enclosure with Annexure 7A
(Para 14.5 of the Guidelines)**

**Consolidated information
on slums being redeveloped in the State, ULB wise as on Date**

Date: _____

S. No.	Name of the project	No. of DUs (slum rehabilitation only)	Date of Sanction	Project cost (slum rehabilitation Part)	Deployment of GoI share (Rs. In lakhs)
ULB-1					
i)					
ii)					
iii)					
ULB-2					
i)					
ii)					
iii)					

Signature
(State Level Nodal Officer)

Signature
(Secretary/Principal Secretary, Concerned Department)

**Annexure 7B
(Para 14.5 of the Guidelines)**

Format for Projects under Affordable Housing in Partnership (AHP)

1.	Name of the State	:								
2.	Name of the City	:								
3.	Project Name	:								
4.	Project Code*	:								
5.	State Level Nodal Agency	:								
6.	Implementing Agency (Urban Local Body/ Development Authority/ Housing Board/ Urban Improvement Trust/Private agency/ Developer)	:								
7.	Date of approval by State Level Sanctioning and Monitoring Committee (SLSMC)	:								
8.	Project Cost (Rs. in Lakhs)	:	Housing	Infrastructure	Other	Total				
9.	No. of EWS beneficiaries covered in the project	:	Ge n	SC	ST	OBC	Total	Minority		
10.	Whether beneficiary have been selected as per PMAY guidelines? (Yes/No)									
11.	Construction Cost of EWS Unit (Rs. in Lakhs)	:								
12.	Project Duration (in months)	:								
13.	Whether Sale Price is approved by State/UT?	:								
14.	If yes, Sale price of EWS unit (Rs. In Lakhs)									
15.	Carpet area of EWS unit in sqm.									
16.	Total No of houses proposed in the Project	:								
	i) No. of EWS unit	:								
	ii) No. of LIG units	:								
	iii) No. of MIG units	:								
	iv) No. of HIG units	:								
	v) No of Commercial units, if any	:								
17.	Whether open and transparent procedure has been envisaged to select private partner, if private partner has been considered?	:								
18.	No. of EWS houses eligible for Central Assistance	:								
19.	i. GoI grant required (Rs. 1.50 lakh per eligible EWS house) (Rs. In Lakhs)	:								
	ii. State grant (Rs. In Lakhs)									
	a. Land Cost (Rs. In Lakhs)									
	b. Cash Grant (if any) (Rs. In Lakhs)									
	iii. Implementing Agency share (Rs. In Lakhs)									
	iv. Beneficiary Share (Rs. In Lakhs)									
	v. Total (Rs. In Lakhs)									

20.	Whether technical specification/ design for housing have been ensured as per Indian Standards/NBC/ State norms?	:	
21.	Whether trunk infrastructure is existing or is being provided through AMRUT or any other scheme? (Yes/No)		
22.	Whether the provision of Civic infrastructure has been made as per applicable State norms/CPHEEO/IS Code/NBC	:	
	i) Water Supply (Yes/No)		
	ii) Sewerage (Yes/No)		
	iii) Road (Yes/No)		
	iv) Storm water Drain (Yes/No)		
	v) External Electrification (Yes/No)		
	vi) Solid Waste management (Yes/No)		
	vii) Any other, specify		
	viii) In case, any infrastructure has not been proposed, reasons thereof		
23.	Whether adequate social infrastructure facilities covered in the project; If no, whether the same are available in vicinity?	:	
24.	Whether disaster (earthquake, flood, cyclone, landslide etc.) resistant features have been adopted in concept, design and implementation of the project?	:	
25.	Whether Quality Assurance is part of the Project, if not, how it is proposed to be ensured?	:	
26.	Whether O&M is part of Project, if yes, for how many years?	:	
27.	Whether encumbrance free land is available for the project or not?	:	
28.	Whether any innovative/cost effective/Green technology adopted in the project?		
29.	Comments of SLAC after techno economic appraisal of DPR		
30.	Project brief including any other information ULB/State would like to furnish		

*State will give code number to each project sanctioned under HFA as 'ABCDEFGHIJKLM' (Where, 'AB' is State Code as per census, 'CDEFGH' is City Code as per census, 'IJ' is running number of project of the city and 'K' is project component code i.e. 'K' will be 1 - for In-situ slum development, 2- for Relocation, 3 - for AHP and 4 - for Beneficiary Led Construction or enhancement), 'L' will be N-for New, R - for Revised, 'M' will be running number which will be 0 for new and 1 and so on for revisions

It is hereby confirmed that State/UT and ULB have checked all the beneficiaries as per guidelines of HFA. It is also submitted that no beneficiary has been selected for more than one benefit under the Mission including Credit Linked Subsidy Scheme (CLSS) component of the Mission.

Signature
(State Level Nodal Officer)

Signature
(Secretary/Principal Secretary, Concerned Department)

Format for Projects under Beneficiary led Construction or Enhancement

1.	Name of the State	:						
2.	Name of the City	:						
3.	Project Name	:						
4.	Project Code *	:						
5.	State Level Nodal Agency	:						
6.	Implementing Agency/ ULB	:						
7.	Date of approval by State Level Sanctioning and Monitoring Committee (SLSMC)	:						
8.	Project Cost (Rs. in Lakhs)	:						
9.	No. of beneficiaries covered in the project	:	Gen	SC	ST	OBC	Total	Minority
10.	(i) No. of Beneficiaries (New Construction)	:						
	(ii) No. of Beneficiaries (Enhancement)	:						
11.	Whether beneficiary have been selected as per PMAY guidelines? (Yes/No)							
12.	Whether it has been ensured that selected beneficiaries have rightful ownership of the land	:						
13.	Whether building Plan for all houses have been approved	:						
14.	i) GoI grant required (Rs. 1.5 lakh per eligible Beneficiary) (Rs. In Lakhs)	:						
	ii) State grant, if any (Rs. In Lakhs)	:						
	iii) ULB grant, if any (Rs. In Lakhs)	:						
	iv) Beneficiary Share (Rs. In Lakhs)	:						
	v) Total (Rs. In Lakhs)	:						
15.	Whether technical specification/ design for housing have been ensured as per Indian Standards/NBC/ State norms?	:						
16.	Whether it has been ensured that balance cost of construction is tied up with State grant, ULB grant & beneficiary share?							
17.	Whether trunk and line infrastructure is existing or being provisioned							
	i) Water Supply (Yes/No)							
	ii) Sewerage (Yes/No)							
	iii) Road (Yes/No)							
	iv) Storm water Drain (Yes/No)							
	v) External Electrification (Yes/No)							
	vi) Solid Waste management (Yes/No)							
	vii) Any Other, specify							
viii) In case, any infrastructure has not been proposed, reasons thereof								
18.	Whether disaster (earthquake, flood, cyclone, landslide etc.) resistant features have been adopted in concept, design and implementation?	:						
19.	Whether Demand Survey Completed for entire city?							

20.	Whether City-wide integrated project have been formulated? If not, reasons thereof.	
21.	Whether validation with SECC data for housing conditions conducted?	
22.	Whether Direct Benefit Transfer (DBT) of fund to individual bank account of beneficiary ensured in the project?	
23.	Whether there is provision in DPR for tracking/monitoring the progress of individual houses through geo-tagged photographs?	
24.	Whether any innovative/cost effective/Green technology adopted in the project	
25.	Comments of SLAC after techno economic appraisal of DPR	
26.	Brief of project, including any other information : ULB/State would like to furnish	

*State will give code number to each project sanctioned under HFA as ‘ABCDEFGHIJKLM’ (Where, ‘AB’ is State Code as per census, ‘CDEFGH’ is City Code as per census, ‘IJ’ is running number of project of the city and ‘K’ is project component code i.e. ‘K’ will be 1 - for In-situ slum development, 2- for Relocation, 3 – for AHPand 4 – for Beneficiary Led Construction or enhancement), ‘L’ will be N-for New, R – for Revised, ‘M’ will be running number which will be 0 for new and 1 and so on for revisions

It is hereby confirmed that State/UT and ULB have checked all the beneficiaries as per guidelines of HFA. It is also submitted that no beneficiary has been selected for more than one benefit under the Mission including Credit Linked Subsidy Scheme (CLSS) component of the Mission.

Signature
(State Level Nodal Officer)

Signature
(Secretary/Principal Secretary, Concerned Department)

Form GFR 19 – A
[See Rule 212 (1)]
Form of Utilisation certificate

Certified that out of Rs. ----- Grants-in-aid sanctioned during the year ----
in favour of ----- under this Ministry/Department Letter no. given in the table
below and Rs .----- on account of unspent balance of the previous year, a
sum of Rs. ----- has been utilised for the purpose of -----
-----for which it was sanctioned and that the balance of Rs.
----- remaining **un**utilised at the end of the year has been
surrendered to Government (Vide No -----, dated -----) / will
be adjusted towards the Grants-in-aid payable during the next year.

SI No.	Letter No. and date	Amount
	Total:-	

2. Certified that I have satisfied myself that the conditions on which the grants-in-aid was sanctioned have been duly fulfilled/ are being fulfilled and that I have exercised the following checks to see that the money was actually utilised for the purpose for which it was sanctioned.

3. Physical progress of the projects, where Government of India grants have been utilised, is enclosed.

Kinds of checks exercised

- 1.
- 2.
- 3.
- 4.
- 5.

Signature¹-----
Designation -----
Date-----

¹To be signed by Principal Secretary/Secretary of the concerned department of the State/UT Govt.

**Enclosure to Annexure 8
(Para 14.6 of the Guidelines)**

**Mission for Housing for All by 2022
Mission Directorate
Format for Physical Progress of Projects Approved under the Mission**

Name of State:

Name of the State Nodal Agency:

Component I: Slum rehabilitation in partnership with Private Sector

(In Rs. Crs.)

Title of the project	No. of slum Households covered	Approved Project Cost	Approved GoI Support	Other funds	Funds utilised	
					GoI	Others

Component II : Affordable Housing in Partnership

(In Rs. Crs.)

Title of the project	No. of EWS Households sanctioned	Approved Project Cost	Approved GoI Support	Other funds	Funds utilised	
					GoI	Others

Component III : Subsidy for Individual Beneficiary for House construction/enhancement

(In Rs. Crs.)

Title of the project	No. of EWS houses approved	Approved Project Cost	Approved GoI Support	Other funds	Funds utilised	
					GoI	Others

Physical progress ²	No. of Houses					
	01	02	03	04	05	06
Component I						
Component II						
Component III						

²Ground Level: 01, Plinth Level:02, Roof Level:03, Finishing stage: 04, Superstructure completed (For multistory only): 05 and Completed: 06

Applicable at the time of claiming the 3rd and final instalment of 20%

Name of the project	Houses Sanctioned	Houses completed with the requisite infrastructure, particularly the following: (i) Power Supply (ii) Water Supply and (iii) Drainage/ Sanitation	Houses Allotted			
			In the name of woman	In the name of Male	In Joint Name	In the name of Transgender

Enclosure: Undertaking

Undertaking:

This is to certify that the beneficiaries covered under the above-mentioned project have not been extended benefits under remaining other component of the Mission.

Signature (with Seal)
 Authorised Signatory
 Designation of the Official
 State Level Nodal Agency (Name)
 Date

Signature (with seal)
 Authorised Signatory
 Designation of the Official
 Department
 Name of State/UT
 Date

COMPLETION CERTIFICATE

STATE/UNION TERRITORY, _____

CERTIFICATE FOR CLOSURE OF PROJECTS SANCTIONED UNDER THE MISSION

Name of Project:

Project cost approved by GoI (in Rs. Crs.):

GoI share approved (in Rs. Crs.):

No. of houses approved:

No. of houses completed:

It is hereby undertaken that the project(s) approved under the Mission for “Housing for All” stands complete in all respect wherein the houses are built along with necessary infrastructure as per prevailing byelaws of the States/UTs and as approved by the centre. Central share released for this purpose has been fully utilised towards the approved components of the project.

Signature (with Seal)
Authorised Signatory
Designation of the Official
State Level Nodal Agency (Name)
Date

Signature (with seal)
Authorised Signatory³
Designation of the Official
Department
Name of State/UT
Date

_____ ³To be signed by Principal Secretary/Secretary of the concerned department of the State/UT Govt.

Format for Utilization Certificate for CNAs

FORMAT FOR CLAIMING SUBSIDY UNDER CREDIT LINKED SUBSIDY SCHEME (CLSS) OF THE MINISTRY OF HOUSING & URBAN POVERTY ALLEVIATION, GOVERNMENT OF INDIA.

(To be furnished by Central Nodal Agencies (NHB/HUDCO to the MoHUPA)

Summary

S.No.	Particulars	In Rs. Cr.
1	Total cumulative subsidy received from MoHUPA	
2	Interest earned on the funds available with CNA	
3	Subsidy amount released to PLIs so far (Please give State-wise and bank-wise details as per attached Format)	
4	Balance subsidy including interest available with CNA	
5	Subsidy sought from MoHUPA	

It is certified that

- 1) As certified by the PLIs, the loans have been sanctioned and disbursed in accordance with the extant guidelines for CLSS of the Ministry of Housing & Urban Poverty Alleviation Government of India.
- 2) It is further declared that there has been no negligence on the part of the CNA or any of its officers in verifying the claims and sanctioning the amounts to PLIs of the above referred loan accounts and the same has been sanctioned as per guidelines.
- 3) There is no duplicate claim of the subsidy for any of the aforesaid loan accounts.

(Authorized Signatory)

(Name and Designation)

Date:

Place

**Enclosure to Annexure 10
(Para 15.1 of the Guidelines)**

State- wise releases

State	No. of Beneficiaries	Amount of Subsidy released
Total		

PLI- wise releases

PLI	No. of Beneficiaries	Amount of Subsidy released to the PLIs
Total		

**Central Sanctioning-cum-Monitoring Committee for “Housing for All” Mission:
Composition**

1.	Secretary, Ministry of Housing and Urban Poverty Alleviation	Chairperson
2.	Secretary (UD), Ministry of Urban Development	Member
3.	Secretary, Ministry of Finance (Deptt. of Expenditure)	Member
4.	Secretary, Ministry of Social Justice and Empowerment	Member
5.	Secretary, Ministry of Health and Family Welfare	Member
6.	Secretary, Department of Banking, Ministry of Finance	Member
7.	Secretary, Ministry of Labour	Member
8.	Secretary, Ministry of Minority Affairs	Member
9.	Joint Secretary (UPA), Ministry of HUPA	Member
10.	Joint Secretary (Housing), Ministry of HUPA	Member
11.	Joint Secretary and Financial Adviser, Ministry of UD/HUPA	Member
12.	Mission Director (Smart Cities), Ministry of UD	Member
13.	Joint Secretary and Mission Director in charge of Housing for All, Ministry of Housing and Urban Poverty Alleviation	Member

Note : The Chairperson of the CSMC will have the authority to co-opt any other member or invite special invitees to the meeting of the CSMC as and when need arises.

Illustrative Functions of Central Sanctioning and Monitoring Committee (CSMC)

CSMC will be important decision making body for the Mission at GoI level. Key functions of CSMC are as given under:

1. Overall review and Monitoring of the Mission
2. Assessing resource requirement based on HFAPoA and AIP submitted by States/UTs
3. Approval of central releases under various components of the Mission
4. Approval of Capacity Building Plans of States/UTs
5. Devising financial and other norms for various activities undertaken as part of the Mission
6. Approval of Annual Quality Monitoring Plans, Social Audit plans etc.
7. Any other important issues required for implementation of the Mission

State Level Sanctioning & Monitoring Committee (SLSMC)
under “Housing for All” Mission

Composition

1.	Chief Secretary	Chairperson
2.	Secretary of Urban Development/Municipal Administration/Local Self-Government/Housing dealing with implementation of HFA Mission	Vice-Chairman
3.	Secretary of Urban Development/Municipal Administration/Local Self-Government/Housing	Member
4.	Secretary, State Finance Department	Member
5.	Secretary, Revenue/Land Administration	Member
6.	Secretary (Housing) of the State Govt.	Member
7.	Secretary in charge of Environment of the State Government	Member
8.	Convener, State Level Banker’s Committee	Member
9.	State Nodal Officer, HFA	Member

Note: The Chairperson of the SLSMC will have the authority to co-opt any other member or invite special invitees to the meeting of the SLSMC as and when need arises.

Illustrative Functions of State level Sanctioning and Monitoring Committee (SLSMC)

SLSMC will be in-charge of overall implementation of the Mission including following:

1. Approval of Housing for All Plan of Action (HFAPoA)
2. Approval of Annual Implementation Plan
3. Approval of DPRs under various components of the Mission
4. Approval of Annual Quality Monitoring Plans
5. Reviewing progress of approved projects in the State and cities
6. Monitoring of implementation of Mission
7. Any other issues required for effective implementation of the Mission.